

## Directions for uploading photos to Entourage Yearbooks Website

**(Deadline for Uploading March 31<sup>st</sup> @Midnight)**

Dear EN Families, We are excited to be working with Entourage Yearbooks again this year. Picture upload is super easy. You can even import from Facebook. Please go in and look at the categories and submit photos for as many as possible. We would ask that you pick your best photo and upload, no more than two in the same category, PLEASE! Also, if you have a large family, consider taking photos of all the kids together, such as Kids with Moms, instead of a lot of individual pics where we have to choose which one to put in the yearbook. (If you don't want anyone left out) This will make it easier when working on the pages for more families to be represented. **PLEASE CAPTION YOUR PHOTOS!** This lets us know who you are and what the picture is about. It also helps with errors on our part if we caption them for you. We want to make this yearbook the best ever and we can't do it without you and your fabulous photos!!!! If you have any questions, you may direct those to [melyndaab@yahoo.com](mailto:melyndaab@yahoo.com)

To begin uploading: Go to: [www.entourageyearbooks.com](http://www.entourageyearbooks.com)

Find the Log In feature in the upper right hand corner and click.

**User ID: ENCHEA2020**

**Password: ENCHEA2020**

Our yearbook project is Eagle's Nest Christian Homeschool Group 2020

On the first page you will see Upload Photos, click on this.

1. Choose Category for your photo
2. Select the files from computer
3. Upload
4. Please **Add caption with as much information as possible.**

From FACEBOOK there will be an icon for this. (just click on the icon) Follow the prompts.

1. Upload photos from Facebook.
2. Log into Facebook
3. Select the category
4. Then click on the Import Facebook Photo's. You will see your pictures come up on the screen.
5. Select edit and **add your captions** then save.

From Phone: Get the Entourage App. Follow prompts for uploading.

### **Yearbook Contacts:**

Melynda Baldwin – Yearbook Director – [melyndaab@yahoo.com](mailto:melyndaab@yahoo.com)

Cathy Tohal – Assistant Yearbook Director – [ctohal@yahoo.com](mailto:ctohal@yahoo.com)

Joan Martin – Assistant – [oneproudgranny0714@yahoo.com](mailto:oneproudgranny0714@yahoo.com)

Jana Blackshire – Assistant – [mrandmrsb@mac.com](mailto:mrandmrsb@mac.com)

Kathy Hoffman – Yearbook Portrait Director – [kathyhoffman9@gmail.com](mailto:kathyhoffman9@gmail.com)